



**Bond Hill Child Development Center – Cincinnati, OH**

**1990-1993**

**DIRECTOR (1990-1993)**

Administrative professional of a fast-paced Montessori childcare environment. Managed a Title XX federally funded \$1 million budget program. Coordinated efforts between the center and Department of Human Services. Developed a reputable program for children adhering to state and federal requirements. Hired and trained staff. Supervised and implemented curriculum. Trained and supervised home providers in the center's Infant Satellite Program.

**Salvation Army – Cincinnati, OH**

**1987 – 1990**

**DIRECTOR (1989 – 1990)**

**LEAD TEACHER (1987 – 1989)**

Administrative professional for a P&G satellite childcare program. Developed a reputable program for children adhering to state and federal requirements. Hired and trained staff. Supervised and implemented curriculum.

Lead Teacher for toddler childcare program for Cincinnati Technical College. Provided parental support and guidance. Implemented a reputable childcare curriculum for young children. Supervised staff and children.

**Cincinnati Union Bethel – Cincinnati, OH**

**1980 – 1987**

**LEAD TEACHER (1982 – 1987)**

**HEADSTART TEACHER (1980 – 1982)**

Lead Teacher for a Title XX federally funded childcare program. Provided parental support and guidance. Implemented a reputable childcare curriculum for young children. Supervised staff and children.

Teacher for a federally funded Headstart program. Provided parental support and guidance. Implemented a reputable childcare curriculum for young children.

**EDUCATION & TRAINING**

**B.S., EARLY CHILDHOOD EDUCATION (1980)**

The Ohio State University, Columbus, OH

Extensive training in the areas of management, relationship building, leadership, and sales. Training in CFMC CATI software, Microsoft Word, Microsoft Excel, Microsoft Access, and Microsoft Power Point.

## **ACTIVITIES**

**VESTRY COUNCIL CLERK**, All Saints Episcopal Church  
**GIRL SCOUT TROOP LEADER**  
**AMERICAN RED CROSS VOLUNTEER**, Trainer

## **REFERENCES**

Sheryl Dooley  
2802 Traverse Creek Dr  
Milford, OH 45150  
(513) 965-8184

Rev. Kenneth Hitch  
7708 Hartfield Pl  
Cincinnati, OH 45242  
(513) 984-2338

Ann MacDonald  
6135 Fairway Dr.  
Cincinnati, OH 45212  
(513) 396-7815